

# COMPTON DUNDON PARISH COUNCIL

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## MINUTES of the PARISH COUNCIL MEETING

held on Zoom on **Wednesday 4<sup>th</sup> November 2020**

**MEMBERS PRESENT:** Cllrs Diane Churches, Greg Jones, Stephen King (Chairman), John Rowland. **Also in attendance:** Helen Richardson (Clerk), Dean Ruddle – (SCC & SSDC) and Tim Kerley (SSDC) and 0 members of public.

**Public Participation:** None

**203.1 Apologies for Absence- Cllrs** Tiffany Kearton, Christopher Swain, Geoffrey Walker

**203.2 Declarations of Interest: None**

**203.3 Minutes:** It was RESOLVED to accept the minutes of the Parish Council Meeting held on Wednesday 7<sup>th</sup> October and the Clerk signed them on behalf of the Chairman, who would sign them at the next available opportunity.

**203.4 Planning**

**a) Notifications of district council planning determinations:** None

**b) Responses to planning and legal consultations:**

i. 20/02771/S73: Land North of Ham Lane. Application to vary conditions 2 (approved plans), 3 (parking plan), 13 (materials trigger point) and 14 (footpath plan) of approval 19/01598/FUL.

The Parish Council considered the amendments to the application and concluded that they would respond to say they had no comments.

**c) Other planning consultation issues.**

i. The Parish Council considered the pre-application consultation for Land Adjacent Higher View, Peak Lane. Reviewing the site and the surrounding properties, the Councillors agreed that a 3 or 4 bedroom property would be better suited than 2 semi-detached properties in that location.

ii. The Parish Council were asked to review the terms of planning permission at Clarendon House as their recent application had been turned down due to the access. It was reported that the applicant had contacted the Clerk to say that they were commencing work to amend the access as per the original planning permission. The Parish Council agreed that enforcement action was not required provided the works were carried out.

iii. A report of a Caravan Parking Area behind Ham Lane had been received, but discussion was deferred to the next meeting as more details were required.

iv. The Landlord of the Castlebrook has requested permission to erect some signage, the clerk would request more information about the proposal, and establish what permissions might be required.

**203.5 Accounts**

a) The Clerk gave the following report on bank account reconciliation.

Treasurers A/C Statement at 30/10/20			£ 4,835.39
Less - Unpresented cheques:			
Information Commissioner	1316	£ 40.00	
Jill Champion to Compton Dundon Post Office	1320	320.00	
SALC	1321	191.87	
HMRC	1324	109.40	
Will Austin Garden Services	1325	255.00	
SSDC	1326	328.56	
SSDC	1327	164.28	
Parish Magazine Printing	1328	141.30	
Compton Dundon Village Hall	1329	914.25	
			£ 2,464.66
Plus - Uncleared lodgements:			£ -
Treasurers A/C Adjusted Balance at 30/10/2020			£ 2,370.73
Business Instant Access A/c Balance at 30/10/2020			£ 72,236.70
Overall Bank Balance			£ 74,607.43
Overall Ledger Book Balance			£ 74,607.43
Included in Treasurer's balance as stated above are the following debits:			
(a) Direct Debit: - 16/10/2020 BT Line/Broadband - £73.80			
(b) Direct Debit: - 29/10/2020 Auto enrolment - £13.20			

b) The following payments were approved

Purpose for Expense	Chq No.	Amount	VAT	Recover
Clerk salary & Expenses CD190		397.89	0	N/A
HMRC (PAYE month 7)		87.60	0	N/A
Will Austin Garden Services (October)		255.00	0	N/A
SSDC - Parish Ranger (September)		164.90	27.38	Y
Parish Magazine Printing (October)		141.30	0	N/A
Parish Magazine Printing (Directory)		62.76	0	N/A
B Green & Sons (Hedge Cutting)		546.00	91	Y
Parish Online (Subscription)		90.00	15	Y
SALC (Remote Training - Accessible Word & Pdf)		30.00	0	N/A
PKF Littlejohn		240.00	40	Y
Jill Champion t/a Compton Dundon Post office		80.00	0	N/A
<b>Total value of cheques</b>		<b>2,095.45</b>		
Transfer from BIA to Treasurer's Account		3,000.00		

- c) The Parish Council accepted the External Auditors report including a comment about the timing of the Public Rights period.
- d) The Parish Council agreed the arrangements for the payment to Jill Champion, and would request a signed statement from her instructing us that she is aware that she is required to declare the income to the relevant authorities.
- e) 1<sup>st</sup> Draft 2021-22 budget: Councillors were asked to inform the Clerk of projects they would like to be included in next years budget.

203.6 Reports

a) **Somerset County Council.**

The County Councillor reported that the grant for the IT equipment was progressing. He also have an update on the issue regarding phosphates which is affecting the planning system.

b) **South Somerset District Council.**

The District Councillor reported that it was still unclear what would happen with the unitary elections.

c) **The Chairman** will be putting up the poppies over the next few days. It was reported that the Remembrance Service on Sunday would be streamed on Zoom.

d) There was no report from the **Police**.

e) **Right of Way Volunteers:** this month the new post and rehung the gates at the playing field. A stile was also repaired. There will be no meeting this month in lockdown.

f) **The Village Hall Committee:** The Village Hall will be meeting on the 5<sup>th</sup> November.

203.7 Highways Issues

a) **The Parish Council are considering a proposal for creating a safe cycling route to Somerton.** The figures would be put together so that an application can be submitted for the Somerset Climate Emergency Community Fund 2020-2021 by the 12<sup>th</sup> November. The proposal would be circulated to Somerton TC & Street PC to ask for their support in principle to add strength to the grant application.

203.8 Correspondence and items requiring discussion/decision

- a) Expenditure was approved to purchase a replacement sleeve cover for the cradle swing.
- b) The Parish Council approved a grant of £240 for the Rights of Way Volunteers.
- c) The Parish Council approved a grant of £1000 for St Andrews PCC towards the upkeep of the Churchyard.
- d) An update was received on the timeline and grant application for the Neighbourhood Plan. An expression of Interest for the grant had been submitted which had triggered a deadline of 15 days to complete the grant application. The Clerk would investigate to see whether the application could be delayed until a more detailed plan had been prepared.
- e) The NALC Standards Matter 2 Consultation had been circulated.
- f) The Chairman had received a request to write an obituary for a resident in the Parish Magazine but was unsure as he didn't want to set a precedent. It was agreed that on this occasion, the obituary should be included in the Herald.
- g) Expenditure of £125 was approved for the Christmas Tree. An additional £150 was approved for new lights, although Somerton TC may be able to provide a spare set.

203.7 Report of ongoing projects/issues

- a) **Speed Indicator Device (SID) Programme** – Need to send signed agreement to Somerton, Chris attending Chapter 8 Training Course.
- b) **Community Tree Planting Project** – 2<sup>nd</sup> Batch of trees are due in November
- c) **Defibrillator** – Training on hold
- d) **Neighbourhood Plan**- see 203.8d.
- e) **Proposed new Bridleway** –letter has been sent to affected allotment.
- f) **Allotments** –Discussions with solicitor continuing. Looking for alternative site.
- g) **Electric Charging points** –On Hold
- h) **New noticeboard** – Arrived, still needs to go up.
- i) **Digital Archive** – Application rewritten – need more volunteers.

203.10 Items put forward for the next meeting: Expenditure for additional IT equipment

203.11 The date of the next Parish Council Meeting was confirmed as Wednesday 2<sup>nd</sup> December 2020 at 7pm

There being no further business the meeting ended at 20.24pm

Signed as a true record .....

Date: 2<sup>nd</sup> December 2020

Cllr. Steve King (Chairman)