

# COMPTON DUNDON PARISH COUNCIL

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## MINUTES of the PARISH COUNCIL MEETING

held at Meadway Hall, Ham Lane, Compton Dundon on **Wednesday 2<sup>nd</sup> May 2018**

**MEMBERS PRESENT:** Cllrs Diane Churches, Tiffany Kearton, Greg Jones, Stephen King, Christopher Swain, Hugh Thomas, and Geoffrey Walker.

**IN ATTENDANCE:** Dean Ruddle (SSDC & SCC) , Stephen Page (SSDC) and Helen Richardson (Clerk),  
There were 0 members of the general public present.

**Public Participation** – None

- 169.1 Greg Jones stated that he did not want to stand for Chairman as he felt that the Parish Council would benefit from a change of Chairmanship. Greg Jones was thanked for his 21 years of service as Chairman. Stephen King was elected as Chair for 2018-19
- 169.2 Stephen King signed the declaration of acceptance of office.
- 169.3 Geoffrey Walker was elected as Vice Chairman.
- 169.4 Apologies: None
- 169.5 Declarations of Interest: Greg Jones declared an interest in item 169.18a)
- 169.6 The Standing Orders and Financial Regulations were reviewed and adopted with no changes.
- 169.7 All Councillors were appointed as authorised Cheque Signatories.
- 169.8 The Clerk was appointed as Responsible Financial Officer
- 169.9 Chris Swain was appointed as Rights of Way Volunteer Officer  
Greg Jones was appointed as Parish Environment Warden.  
Tiffany Kearton was appointed as Tree warden.
- 169.10 Stephen King, Tiffany Kearton and Diane Churches were appointed onto the Staffing Committee  
Greg Jones, Geoff Walker and Christopher Swain were appointed onto the Planning Committee  
Hugh Thomas, Chris Swain and Greg Jones were appointed onto the Appeals Committee.
- 169.11 The 2018/19 Schedule of meetings was approved.
- 169.12 The Insurance cover was reviewed and it was agreed to appoint Zurich as the provider for the next three years, although it was slightly more expensive than the alternative quote, it provided a larger amount of cover.
- 169.13 It was **RESOLVED** to accept the minutes of the Parish Council Meeting held on 4<sup>th</sup> April 2018 and the Chairman signed them.
- 169.14 Planning
- a) **Notifications of district council planning determinations.** None
  - b) **Responses to planning and legal Consultations.** None
  - c) **Other planning consultation issues.** None
- 169.15 Accounts**
- a) The internal Auditors report was circulated and accepted
  - b) The Accounting Governance Statement was considered and approved.
  - c) The Annual Return for YE31 March 2017 (unaudited) sect 2 was approved and signed.
  - d) The Certificate of Exemption was approved and signed.
  - e) The Clerk gave the following report on bank account reconciliation.

Treasurers A/C Statement at 19th April 2018			3944.19
Less - Unpresented cheques:			
Parish Magazine	1119	122.63	
HMRC Pay month 12	1121	77.8	
Somerset Wildlife Fund	1126	30	
H Richardson	1127	430.35	
H Richardson	1128	56.18	716.96
Plus - Uncleared lodgements:			0
Treasurers A/C Adjusted Balance at 19th April 2018			3227.23
Business Instant Access A/c Balance at 19th April 2018			61260.25
Overall Bank Balance			64487.48
Overall Ledger Book Balance			64487.48
Included in Treasurer's balance as stated above are the following debits:			
(a) Direct Debit: - 17/4 BT Line/Broadband - £49.92			
(b) Direct Debit: - 29/3 Auto-enrolment - £13.20			

f) The Schedule of Payments was approved.

Purpose for Expense	Chq No.	Amount	VAT	Recover
Clerk salary & expenses CD160	1129	486.33	0	N/A
HMRC PAYE month 1	1130	56.40	0	N/A
Parish Magazine Printing April Edition	1131	130.28	0	N/A
SSDC Ranger Labour April	1132	150.96	25.16	Y
Bridges Holland - Internal Audit	1133	210.00	35	Y
Mr J Parry - Grass cutting 01	1134	250.00	0	N/A
Wham Ltd - Domain renewal and hosting	1135	72.50	0	N/A
Sparkford	1136	2,538.00		Y
Insurance Premium - TBA				
<b>Total value of cheques</b>		<b>3,408.14</b>		
Transfer from BIA to Treasurer's Account	-	4,000.00		

**169.16 Reports**

- The County Councillor had given a report at the Annual Parish Meeting and had nothing to add.
- the District Councilor had given a report at the Annual Parish Meeting and had nothing to add.
- The Chairman reported that in conjunction with the Clerk, work had been authorised to go ahead on the entrance to the allotments as plot holders had been unable to access their allotments due to flooding. The Parish Council authorised the decision retrospectively.
- The monthly police report had been circulated and was accepted.
- The Rights of Way Volunteers reported that they had taken the top of the noticeboard to be renovated, they had carried out a litter pick along the ditch outside the Village Hall, but it was suggested that a village litter pick should be organised next year.
- The minutes of the Village Hall Committee AGM had been circulated and the Parish Council had asked them to make one change. The Parish Council want to place a new bin near the Village Hall to combat dropped litter, and the Village Hall would be approached for permission to put it on their land. Streetscene would also be contacted to see if they would empty the bin if it were on VH land.

**169.17 Highways Issues**

- It was reported that there had been a Vehicle Accident at the cross on 16<sup>th</sup> April, when a car waiting in a queue to turn right into Compton Street was hit from behind by a van travelling from the direction of Somerton towards Street.
- It has been reported that traffic is still travelling too fast along the stretch of road towards Littleton and a resident had provided photos of vehicle tracks across his grass verge having left the carriageway. It was agreed that the Clerk would contact the highways engineer to ask him if he had any suggestions for improvements / signs in that area to bring speeds down through the Littleton bends.
- Flytipping in Compton Street had been reported to fixmystreet and it had been removed quickly.
- The temporary road surface on the B3151 was raised and it was reported that there was an unresolved dispute between the contractor and the County Council which was delaying its resurfacing.

**169.18 Correspondence and items requiring discussion/decision**

- The Grant application from the Post Office for a replacement PC and Printer for all residents to use was approved.
- Following a complaint about grass clippings being walked into the Village Hall, it was agreed that the grass cutting contractor would be contracted and asked to collect clippings around the playground and external doors to the bar and asked to use a blower to keep clippings off footpaths. It was noted that the standard tender for the grass cutting contractor specified that grass clippings should be collected. It was also noted that as the decision to award the grass cutting contract had been appointed in April, the grass had grown too long and therefore in future the Grass cutting tender would be timetabled for November in future years.
- It was agreed that the Parish Council respond to the Government Consultation on Unauthorised Developments and encampments and it was agreed that GW would put forward a response on behalf of the Parish Council.
- An increase to the Clerks pay scale was approved in line with the NALC recommendation.

**169.19 Report of ongoing projects/issues**

- Compton Commercials Development.** The Chief Exec had responded, but there was nothing we could do to force the development. A detail regarding the estate roads is still outstanding, but he is hopeful development will recommence in the not too distant future.
- Home Field Close** -No response had been received from the District Solicitor, but the Corporate Housing Strategic Manager had responded saying he could see nothing wrong with the process followed.
- Purchase of School Playing Fields.** SCC would be willing to consider a disposal to the Parish and has offered a 7 year lease.
- Speed Indicator Device (SID) Programme. The PC has requested 6 installations across 3 sites.
- Refilling of Grit Bins. Our request to fill Parish Grit bins had been passed to the SCC Contractor who is in the process of filling bins, but had not been completed yet.
- Equestrian Trail. Possible routes were being assessed and a group of interested parties had been asked to approach the PC if they wanted the project to be progressed.

**169.20** It was requested that the Parish Council consider the location of dog bins next month.

**168.11** The date of the next Parish Council Meeting was confirmed as Wednesday 6<sup>th</sup> June 2018 at 7pm  
There being no further business the meeting ended at 20.04pm.

Signed as a true record .....  
Cllr. Stephen King (Chairman)

Date: 6<sup>th</sup> June 2018