

COMPTON DUNDON PARISH COUNCIL

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MINUTES of the ANNUAL PARISH COUNCIL MEETING

held at Meadway Hall, Ham Lane, Compton Dundon on **Wednesday 4th May 2016.**

MEMBERS PRESENT: Councillors Diane Churches, Greg Jones, Tiffany Kearton, Stephen King, Vickie Olivier, and Geoff Walker.

IN ATTENDANCE: Stanislaw Berkietka (Parish Clerk)

There were 4 members of the general public present.

146.1 Election of Chairman

In accordance with Standing Orders, Cllr Greg Jones opened the meeting and invited nominations for the position of Chairman. Cllr Diane Churches proposed Cllr Greg Jones and this was seconded by Cllr Tiffany Kearton. There being no other nominations it was **RESOLVED** that Cllr Greg Jones shall be the chairman for the forthcoming civic year.

146.2 Declaration of Chairman's acceptance of office

Cllr. G Jones signed the Chairman's Declaration of Acceptance of Office witnessed by the Proper Officer, Mr. S. Berkietka who also signed the form.

146.3 Election of Vice Chairman

Cllr. Greg Jones invited nominations for the position of Vice Chairman. Following a brief discussion Cllr. Greg Jones proposed Cllr Steve King be appointed for the forthcoming year and this was seconded by Cllr. Hugh Thomas. There being no other nominations it was **RESOLVED** that Cllr. Steve King shall be the Vice Chairman for the forthcoming civic year.

146.4 Apologies for Absence

Dean Ruddle (SCC, SSDC) and Stephen Page (SSDC) gave apologies.

146.5 Declarations of Interest

Cllr. Diane Churches and Cllr. Steve King both declared personal interest in item 146.13b/2.

Cllr. Vicki Olivier declared pecuniary interest in item 146.13b/3, b6 & b7.

Cllr. Greg Jones declared a pecuniary interest in 146.13b/1 and a personal interest in 146.13b/4.

Cllr. Geoff Walker declared a personal interest in 146.13b/7.

► **PUBLIC PARTICIPATION** - None at this stage

146.6 Appointment of authorized cheque signatories

It was **RESOLVED** that Councillors Churches, Kearton, Jones, King, Olivier, Thomas and Walker shall continue to be authorized to sign cheques on behalf of the Parish Council in accordance with Standing Orders.

146.7 Appointment of Responsible Financial Officer

The Council **RESOLVED** that the Clerk continue as the Responsible Financial Officer.

146.8 Approval of the Annual return for YE 31 March 2016

The Clerk presented the Annual Return for 2015-2016 explaining the Governance statements in section 1 and the Accounting statements in section 2. Following a brief discussion Cllr. Greg Jones proposed approval of the statements. This was seconded by Cllr. Geoff Walker and the proposal was carried unanimously. The Chairman and the Clerk signed sections 1 & 2 of the Annual Return.

146.9 Appointment of Officers

- a) Parish Paths' Liaison Officer: It was **RESOLVED** that Cllr. Greg Jones shall be the Parish Paths' Liaison Officer for the forthcoming year.
- b) Parish Environmental Warden: It was **RESOLVED** that the Clerk shall continue as Parish Environmental Warden.
- c) Parish Tree Warden: It was **RESOLVED** that Cllr. T Kearton shall be the Parish Tree Warden.

146.10 Appointment of members to internal committees

- a) Staffing Committee: It was **RESOLVED** that Councillors Jones, Kearton and Churches shall serve on the Staffing Committee.
- b) Planning Committee: It was **RESOLVED** that Councillors Olivier, Walker and King shall serve on the Planning Committee.
- c) Appeals Committee: It was **RESOLVED** that Councillors Thomas, Olivier and King shall serve on the Appeals Committee.

146.11 Schedule of meetings for 2016/2017

Cllr. Hugh Thomas proposed that the 2016-2017 schedule of meetings (as tabled) be adopted. Seconded by Cllr. Geoff Walker the motion was passed unanimously.

146.12 Minutes of the Parish Council Meeting held on 6th April 2016

It was **RESOLVED** to accept the minutes of the Parish Council meeting held on 6th April as a true record and the Chairman signed them.

146.13 Planning

a) Notifications of district council planning determinations

1. 16/00656/FUL: Mr D. Taylor, Land at Lockyers Farm, Peak lane, (GR:347843/132244). The erection of four polytunnels. **PERMISSION GRANTED.**

2. 16/00699/FUL: Mr & Mrs Butten, Land OS3663, Somerton Road. The erection of 4 Polytunnel, 1 Chicken shed, 1 Hay barn, 1 Workshop/turkey shed, 1 Workers Shelter/Feed and Vet store and laying a hard surface access track from existing field gateway (partially retrospective). **APPLICATION REFUSED.**

b) Planning and Legal Consultations

1. 16/01299/FUL: Mr & Mrs Paul Back, Strouds, Peak Lane TA11 6PE. Erection of rear extension.

► *At this point Cllr Greg Jones left the meeting and Cllr Steve King took the Chair*

Following a brief discussion regarding the potential of the extension creating an impact on the neighbouring property it was unanimously **RESOLVED to RECOMMEND APPROVAL.**

► *Cllr. Greg Jones rejoined the meeting and assumed the Chair*

2. 16/0149/COL: Mr M Wright, Land adjacent Crossways Farm, Ham Lane, TA11 6PQ. Application for a Lawful Development Certificate for the existing use of a vehicle repair workshop in breach of Condition 7 of 870032.

It was agreed that the business was well integrated into the community and had operated in this manner for some 30 years. With 2 councillors not participating in voting it was unanimously **RESOLVED to RECOMMEND APPROVAL.**

3. 16/01380/FUL: F Fox-Davis, Hayes Farm, Hayes Road, TA11 6PF. Demolition of side and rear extension and erection of two storey extension and single storey rear extension.

► *At this stage Cllr Vicki Olivier left the meeting*

Following a discussion the Council unanimously **RESOLVED to RECOMMEND APPROVAL.**

► *Cllr. Vicki Olivier rejoined the meeting*

4. 16/01487/FUL: Mr D Wisniewski, Rose Cottage, Peak Lane TA11 6PE. Construction of a dormer window (part retrospective).

Councillors discussed the application and with one abstention **RESOLVED to RECOMMEND APPROVAL.**

5. 16/01377/FUL: Ms C Williams, Land OS 0049 Church Farm, Peak Lane, TA11 6PE. Siting of shepherds hut in garden for use as a holiday let and reconfiguration of hard standing to allow turning and parking.

Following a discussion regarding drainage it was unanimously **RESOLVED to RECOMMEND APPROVAL.**

6. 16/01465/FUL: P Wall, 1 Manor Farm Cottage, Littleton TA11 6NP. Erection of oak framed porch.

► *At this stage Cllr. Vicki Olivier left the meeting*

The Council unanimously **RESOLVED to RECOMMEND APPROVAL.**

7. 16/01569/OUT: Mr D Davis, Land rear of Maismore, Compton Street, TA11 6PS. Outline application for the erection of a single dwelling and associated garage with some matters reserved Following a discussion regarding the access road and the current siting of a mobile home on the property with one abstention it was **RESOLVED to RECOMMEND APPROVAL.**

► *Cllr. Vicki Olivier rejoined the meeting*

c) Other planning issues – no items raised.

146.14 Insurance Cover

The Clerk described the existing insurance cover as being for general, legal, public and fiduciary liability as well as for property (memorial and playground). Last year the Council approved Zurich as the provider for a three year period. The cover has been increased to include the new timber swing. Cllr. Greg Jones recommended its adequacy and proposed renewal on the terms presented. This was seconded by Cllr. Geoff Walker and the motion was passed unanimously.

146.15 Accounts.

a) The Clerk gave the following report on bank accounts:

Treasurers A/C Statement at 3 rd May 2016		2,408.62
Less - Unpresented cheques		0.00
Plus - Uncleared lodgments		0.00
Treasurers A/C Adjusted Balance at 3 rd May 2016		2,408.62
Business Instant Access A/c Balance at 3 rd May 2016		40,223.30

Uncleared/Unpresented items		0.00
Business Inst Acc A/C Adjusted Balance at 3rd May 2016		40,223.30
Overall Bank Balance		42,631.92
Overall Ledger Book Balance		42,631.92

b) The following cheques and transfers were tabled for approval:

Parish Magazine inv.1186+1242 (March&April)	000976	221.20
J Parry grasscutting	000977	129.50
Zurich insurance inv 21694916	000978	437.84
Parish Ranger April inv 6000028111	000979	150.96
Clerk salary & expenses CD123	000980	341.47
HMRC – Paye month 12	000981	57.60
Total value of cheques		1,338.57

It was **RESOLVED** that the cheques be approved and signed.

146.16 Reports

- a) **Report from the County Councillor** – nothing to add to the report at the Annual Meeting.
- b) **Reports from the District Councillors** – nothing to add to the report at the Annual Meeting.
- c) **Chairman’s Report** – nothing to add to the report at the Annual Meeting.
- d) **Report from the Police** – There was no additional report
- e) **Report from the Rights of Way Officer**
The volunteers met on April 10 to plan works for the coming civic year.
- f) **Report of the Village Hall Committee** – No report received.

146.17 Highway Report

The report was reviewed and no further items added. It was noted that a site meeting still needed to be arranged at Brook View Farm.

146.18 Correspondence and items requiring discussion/decision

a) Action to be taken regarding dog fouling – The issue had been raised at the Annual Parish Meeting and councillors agreed that a purchase of dog bins was overdue. Other actions and the siting of bins was discussed. It was unanimously **RESOLVED** to purchase 3 bins and to immediately site one at The Cross and another opposite the old school with a third at a site to be determined following consultation. It was agreed that the purchase would be made using reserve funds.

146.19 Correspondence for information

The following correspondence was circulated to all councillors: SSVCA Connected Communities Event; SWP April newsletter; SCC Road Improvement Schemes; SSVCA Newsletter; SSVCA Funding Bulletin; Somerset Community Foundation April newsletter; SSDC Health and Well-Being news; RSN Online (Weekly digests, Rural opportunities, Rural vulnerability – broadband services).

146.20 Councillors’ requests for agenda items for the next Parish Council meeting – none suggested.

146.21 Date of the next meeting of the Parish Council is scheduled for 7pm, 1st June 2016.

There being no further business the meeting ended at 20:55.

Signed as a true record

Cllr. Greg Jones (Chairman)

Date: 1st June 2016